# Copy Entity to or from Other Floor

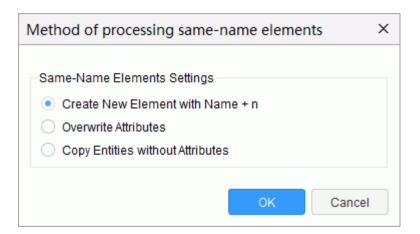
### **Copy Entity to Other Floor**

After you have completed drawing an element in the current floor, if you find that the corresponding entity also exists at the same location of other floors, you can use this function.

- 1. Click **Copy** > **To Other Floor**, click-select or drag-select the entities that you want to copy, and then right-click to confirm.
- 2. Select the floor that you want to copy to as needed.
- 3. Click OK.

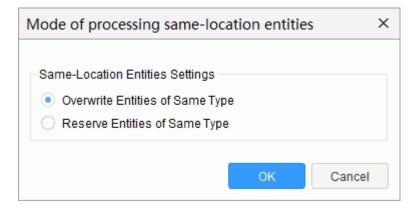
#### Note

1. When copying elements, if you meet the same name elements at different locations, in the following window, click the corresponding option button as needed.



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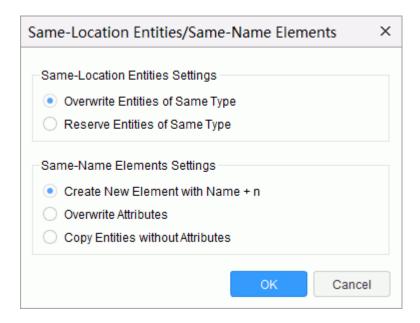
- 1.1 To create a element in the target floor, click **Create New Element with**Name +n.
- 1.2 To overwrite the attributes of elements in the target floor with that of elements in the source floor (overwrite public attributes only, not private attributes), click **Overwrite Attributes**. The private attributes of entities remain unchanged.
- 1.3 To use the public attributes of element in the target floor, but not to create elements, click **Copy Entity without Attributes**. The private attributes of entities remain unchanged.
- 2. When copying elements, if you meet the same location elements, in the following window, click the corresponding option button as needed.



2.1 To overwrite the entities at the same location in the target floor with that in the source floor after copying (including public and private attributes), click
Overwrite Entities of Same Type.

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- 2.2 To make the entities at the same location in the target floor unchanged after copying, click Reserve Entities of Same Type.
- 3. If you meet the same name elements at the same locations, in the following window, click the corresponding option button as needed. The related descriptions and options are the same as that of same-location entities.



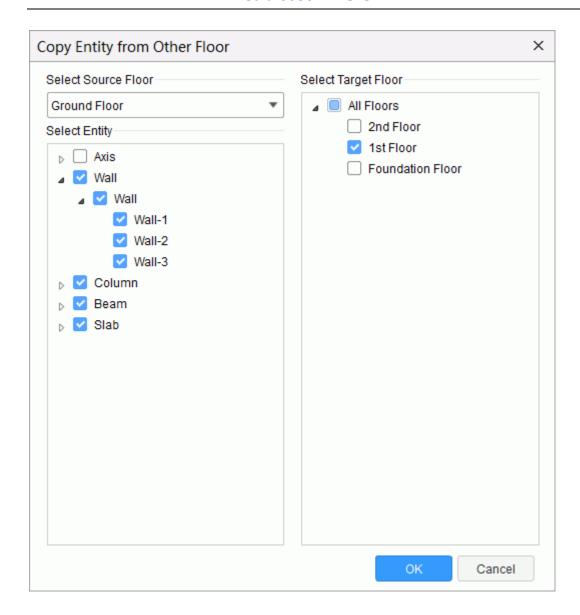
4. If you select to copy a room entity, the finish entities attached to the room will also be copied.

## **Copy Entity from Other Floor**

If the attributes and locations of the entities on the current floor is greatly similar with that of entities on other floors, you only need to make slight modifications, without repeated drawing.

1. Click **Copy > From Other Floor**, and then the following window appears.

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- 2. In the **Select Source Floor** list on the left, select the floor that you want to copy from, and then in the **Select Entity** list, select the element name accordingly.
- 3. Click **OK**.